

2134

RECEIVED
2008 JUL 30 AM 10:23

**CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA**

Oakdale, Louisiana

Financial Report

Year Ended December 31, 2007

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

7/30/08

TABLE OF CONTENTS

	Page
ACCOUNTANT'S REPORT	1-2
 BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements (GWFS)	
Statement of net assets	5
Statement of activities	6
Fund Financial Statements (FFS)	
Balance sheet - governmental fund	9
Reconciliation of the governmental fund balance sheet to the statement of net assets	10
Statement of revenues, expenditures, and changes in fund balance - governmental fund	11
Reconciliation of the statement of revenues, expenditures, and changes in fund balance of the governmental fund to the statement of activities	12
Statement of fiduciary net assets	13
Notes to basic financial statements	14-24
 REQUIRED SUPPLEMENTARY INFORMATION	
Budgetary comparison schedule:	
General Fund	26
 OTHER SUPPLEMENTARY INFORMATION	
OTHER FINANCIAL INFORMATION	
Agency Funds -	
Combining schedule of assets and liabilities	30
Combining schedule of changes in assets and liabilities	31
Independent accountant's report on applying agreed-upon procedures	32-34
Summary schedule of current and prior year findings and current year corrective action plan	35
Louisiana Attestation Questionnaire	36-37

KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Russell F. Champagne, CPA*
Victor R. Slaven, CPA*
P. Troy Courville, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*

Tynes E. Mixon, Jr., CPA
Allen J. LaBry, CPA
Albert R. Leger, CPA, PFS, CSA*
Penny Angelle Scruggins, CPA
Christine L. Cousin, CPA
Mary T. Thibodeaux, CPA
Marshall W. Guidry, CPA
Alan M. Taylor, CPA
James R. Roy, CPA
Robert J. Metz, CPA
Kelly M. Doucet, CPA
Cheryl L. Bartley, CPA, CVA
Mandy B. Self, CPA
Paul L. Delcambre, Jr., CPA
Wanda F. Arcement, CPA
Kristin B. Dauzat, CPA

Retired:
Conrad O. Chapman, CPA* 2006
Harry J. Clostio, CPA 2007

* A Professional Accounting Corporation

OFFICES

183 South Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141
Fax (337) 232-8660

113 East Bridge St.
Breaux Bridge, LA 70517
Phone (337) 332-4020
Fax (337) 332-2867

133 East Waddill St.
Marksville, LA 71351
Phone (318) 253-9252
Fax (318) 253-8681

1234 David Dr. Ste 203
Morgan City, LA 70380
Phone (985) 384-2020
Fax (985) 384-3020

408 West Cotton Street
Ville Platte, LA 70586
Phone (337) 363-2792
Fax (337) 363-3049

332 West Sixth Avenue
Oberlin, LA 70655
Phone (337) 639-4737
Fax (337) 639-4568

200 South Main Street
Abbeville, LA 70510
Phone (337) 893-7944
Fax (337) 893-7946

450 East Main Street
New Iberia, LA 70560
Phone (337) 367-9204
Fax (337) 367-9208

1013 Main Street
Franklin, LA 70538
Phone (337) 828-0272
Fax (337) 828-0290

WEB SITE:
WWW.KCSRCPAS.COM

ACCOUNTANT'S REPORT

The Honorable Judi Abrusely, Judge
City Court of Oakdale and Ward 5
of Allen Parish, Louisiana
Oakdale, Louisiana

We have reviewed the accompanying financial statements of the government activities and major fund of the City Court of Oakdale and Ward 5 of Allen Parish, Louisiana (the City Court) as of and for the year ended December 31, 2007, which collectively comprise the City Court's basic financial statements as listed in the table of contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards issued by the Comptroller General of the United States of America. All information included in these financial statements is the representation of the management of the City Court.

A review consists principally of inquiries of the City Court personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

The budgetary comparison information on page 26 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements.

Management has not presented management's discussion and analysis information that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our review was made for the purpose of expressing limited assurance that there are no material modifications that should be made to the financial statements in order for them to be in conformity with generally accepted accounting principles. The information included on pages 30-37 is presented only for supplementary analysis purposes. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, and we are not aware of any material modifications that should be made thereto.

Kolder, Champagne, Slaven & Company, LLC
Certified Public Accountants

Oberlin, Louisiana
June 20, 2008

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Statement of Net Assets
December 31, 2007

	<u>Governmental Activities</u>
ASSETS	
Current assets:	
Interest-bearing deposits	\$ 46,657
Noninterest-bearing deposits	<u>44,487</u>
Total current assets	91,144
Noncurrent assets:	
Capital assets, net	<u>12,282</u>
Total assets	<u>103,426</u>
LIABILITIES	
Current liabilities:	
Accounts payable	1,314
Accrued payroll liabilities	<u>4</u>
Total liabilities	<u>1,318</u>
NET ASSETS	
Invested in capital assets, net of related debt	12,282
Unrestricted	<u>89,826</u>
Total net assets	<u>\$ 102,108</u>

See accountant's report and accompanying notes to financial statements.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Statement of Activities
Year Ended December 31, 2007

Activities	Program Services		Net (Expense) Revenues and Changes in Net Assets
	Charges for Services	Operating Grants and Contributions	
Governmental activities:	Expenses		
General government	<u>\$ 252,135</u>	<u>\$ 207,012</u>	<u>\$ 7,812</u>
		General revenues:	
		Interest earnings	<u>767</u>
		Change in net assets	8,579
		Net assets - January 1, 2007	<u>93,529</u>
		Net assets - December 31, 2007	<u>\$ 102,108</u>

See accountant's report and accompanying notes to financial statements.

FUND FINANCIAL STATEMENTS (FFS)

MAJOR FUND DESCRIPTION

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Balance Sheet - Governmental Fund
December 31, 2007

	<u>General Fund</u>
ASSETS	
Interest-bearing deposits	\$ 46,657
Noninterest-bearing deposits	<u>44,487</u>
Total assets	<u>\$ 91,144</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accounts payable	\$ 1,314
Accrued payroll liabilities	<u>4</u>
Total liabilities	1,318
Fund balance:	
Unreserved - undesignated	<u>89,826</u>
Total liabilities and fund balance	<u>\$ 91,144</u>

See accountant's report and accompanying notes to financial statements.

WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Assets
December 31, 2007

Total fund balance for the governmental fund at December 31, 2007		\$ 89,826
Cost of capital assets at December 31, 2007	\$ 61,026	
Less: Accumulated depreciation	<u>(48,744)</u>	<u>12,282</u>
Total net assets of governmental activities at December 31, 2007		<u>\$ 102,108</u>

See accountant's report and accompanying notes to financial statements.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -
Governmental Fund
Year Ended December 31, 2007

	<u>General Fund</u>
Revenues:	
Fees, charges and commissions -	
Court costs, fees, and fines	\$ 52,082
Intergovernmental	207,012
Interest income	767
Miscellaneous	<u>853</u>
Total revenues	<u>260,714</u>
Expenditures:	
Current-	
Contract services	11,291
Computer	2,568
Dues & subscriptions	828
Education	1,660
Equipment lease	2,528
Insurance	2,880
Library	2,458
Miscellaneous	314
Office	3,280
Payroll taxes	3,585
Postage	3,807
Professional fees	6,164
Retirement	17,618
Repairs & maintenance	5,812
Salaries	160,858
Supplies	9,785
Telephone	6,021
Travel	7,914
Uniforms	753
Capital outlay	<u>6,924</u>
Total expenditures	<u>257,048</u>
Excess of revenues over expenditures	3,666
Fund balance, beginning	<u>86,160</u>
Fund balance, ending	<u>\$ 89,826</u>

See accountant's report and accompanying notes to financial statements.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of the Governmental Fund
to the Statement of Activities
Year Ended December 31, 2007

Total net change in fund balance for the year ended December 31, 2007 per Statement of Revenues, Expenditures and Changes in Fund Balance	\$ 3,666
--	----------

Governmental funds report capital outlays as expenditures. However,
in the statement of activities, the cost of those assets is allocated over
their estimated useful lives and reported as depreciation expense.

Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balance	6,924
Depreciation expense for the year ended December 31, 2007	<u>(2,011)</u>

Total change in net assets for the year ended December 31, 2007 per Statement of Activities	<u>\$ 8,579</u>
--	-----------------

See accountant's report and accompanying notes to financial statements.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Statement of Fiduciary Net Assets
December 31, 2007

	<u>Agency Funds</u>
ASSETS	
Cash	<u>\$ 11,731</u>
LIABILITIES	
Due to others	<u>\$ 11,731</u>

See accountant's report and accompanying notes to financial statements.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The City Court of Oakdale and Ward 5 of Allen Parish, Louisiana was established under Louisiana Revised Statute 13:1870 et. seq. Its territorial jurisdiction extends throughout Ward 5 of Allen Parish in which the City of Oakdale is located. The City Court is composed of a city judge (elected) and a city clerk (appointed by the city judge). The city judge assesses court costs in all criminal matters including traffic violations. These costs are utilized in the operation of the City Court. Costs are deposited into separate accounts for the ward marshal and the city judge. The city judge is elected for a term of six years.

The accounting and reporting policies of the City Court of Oakdale and Ward 5 of Allen Parish conform to generally accepted accounting principles as applied to governments. Such accounting and reporting procedures conform to the requirements of the industry audit guide, Audits of State and Local Governments. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

A. Financial Reporting Entity

The city court judge and marshal are independently elected officials and each represents a separate reporting entity.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the City of Oakdale for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria includes:

- 1) Appointing a voting majority of an organization's governing body, and
- 2) The ability of the City to impose its will on that organization and/or
- 3) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the City.
- 4) Organizations for which the City does not appoint a voting majority but are fiscally dependent on the City.
- 5) Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

The accompanying financial statements present information only on the funds maintained by the City Court and do not present information on the City of Oakdale or the Allen Parish Police Jury, the general government services provided by that government unit, or any other government units.

B. Basis of Presentation

The accompanying basic financial statements of the City Court have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement No.34, *Basic Financial Statements-and Management's Discussion and Analysis—for State and Local Governments*, issued in June 1999.

Government-Wide Financial Statements (GWFS)

The statement of net assets and the statement of activities display information about the City Court as a whole. These statements include all the financial activities of the City Court. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

The statement of activities presents a comparison between direct expenses and program revenues for the City Court's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) court costs, fees, and fines paid by the recipients of services offered by the City Court, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements (FFS)

The City Court uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain City Court functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the City Court are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

primary operating fund of the entity or its total assets, liabilities, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. The General Fund of the City Court is considered to be a major fund. The funds of the City Court are described below:

Governmental Fund –

General Fund – This fund is the primary operating fund of the City Court and it accounts for the operations of the City Court's office. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the City Court's policy.

Fiduciary Funds -

Fiduciary funds reporting focuses on net assets and changes in net assets. The only funds accounted for in this category by the City Court are agency funds. The agency funds (Civil Court Fund, Bond Fund, and Fines and Restitution Fund) account for assets held by the City Court as an agent for outside parties, including other governments, or on behalf of other funds within the government. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded with the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statement of net assets and the statement of activities, governmental activities are presented using the economic resources measurement focus as defined in item b. below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. The governmental fund utilizes a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on its balance sheet. The operating statement presents sources and uses of available spendable financial resources during a given period. This fund uses fund balance as its measure of available spendable financial resources at the end of a period.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

- b. The government-wide financial statement utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), and financial position. All assets and liabilities (whether current or noncurrent) associated with its activities are reported. Government-wide fund equity is classified as net assets.

Basis of Accounting

In the government-wide statement of net assets and statement of activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting.

D. Assets, Liabilities, and Equity

Cash and interest-bearing deposits

For purposes of the statement of net assets, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the City Court. They are stated at cost, which approximates market.

The City Court has established the policy of including all short-term, highly liquid investments with maturities of 90 or fewer days in cash and cash equivalents. Under state law, the City Court may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Capital assets

Capital assets, which include property, plant, and equipment, are reported in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost (the extent to which fixed asset costs have been estimated and the methods of estimation should be disclosed) if historical cost is not available. Donated assets are recorded as capital assets at their market value at the date of

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

donation. The City Court maintains a threshold level of \$150 for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Office furniture	5-7 years
Equipment	5-10 years
Improvements	10-20 years

Restricted net assets

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

1. Externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; and
2. Imposed by law through constitutional provisions or enabling legislation.

Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Any designations of fund balance represent tentative management plans that are subject to change.

E. Revenues, Expenditures, and Expenses

Operating revenues and expenses

Operating revenues and expenses are those that result from providing services and producing and delivering goods and/or services. Revenues and fees, charges and commissions for services are recorded when the City Court is entitled to the funds.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

Interest on interest-bearing deposits is recorded or accrued as revenue when earned. Substantially all other revenues are recorded when received.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function. In the fund financial statements, expenditures are classified by character.

F. Budgetary Accounting

A general fund budget is adopted on a basis consistent with generally accepted accounting principles. All annual appropriations lapse at the end of the fiscal year.

On or before December 15 of each year, the budget is prepared by function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

The proposed budget is presented to the Judge for review. Any changes in the budget must be within the revenues and reserves estimated.

Expenditures may not legally exceed budget appropriations at the activity level. The original budget for 2007 was not amended during the year.

G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

H. Compensated Absences

The City Court has the following policy relating to vacation and sick leave:

Employees of the City Court earn one to two weeks of vacation and 10 days of sick leave, depending on length of service, each year. Vacation is cumulative and sick leave must be used in the year earned.

The City Court's recognition and measurement criteria for compensated absences follow:

- a. The employee's rights to receive compensation are attributable to services already rendered.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

- b. It is probable that the employer will compensate the employees for the benefits through time off or some other means, such as cash payments at termination or retirement.

The accrued compensated absences at December 31, 2007 amounted to \$0.

I. Advance Costs

Advanced costs represents money received in connection with civil suits. The plaintiff of each civil suit is required to make an advance payment to cover the cost incurred by the court in processing the suit. These cash advances remain in the advance costs account until the court earns them; at which time they are disbursed to the proper entities, or until the case has been dismissed and the remaining amount is refunded.

(2) Court Operations

Fines collected by the City Court are required to be remitted to the City of Oakdale when on behalf of the City, and to Allen Parish Police Jury when the prosecution is on behalf of the state or parish and to other various state agencies as required by law.

The City Judge in both criminal and civil cases under the authority of Louisiana Revised Statutes 13:5204, 13:841, and 13:1899 assesses court costs. Costs collected in criminal (including traffic violations) are used to pay the operational expenses of the City Court. The City Court receives no fees in criminal matters, including peace bonds. City Court costs collected in civil cases are paid to the City Judge, the City Marshal, and other agencies.

The City of Oakdale and the Allen Parish Police Jury pay salary payments directly to the City Judge and the City Court employees. The City Court supplements the City Court employee salaries. The City Court is provided space by the City of Oakdale without charge.

(3) Cash and Interest-Bearing Deposits

Under state law, the City Court may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The City Court may invest in United States bonds, treasury notes, or certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2007, the City Court has cash and cash equivalents (book balances) totaling \$102,875 as follows:

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

	Governmental Fund Type	Fiduciary Fund Type	Total
Cash on hand	\$ 100	\$ -	\$ 100
Demand deposits	50,594	11,731	62,325
Time deposits	<u>40,450</u>	<u>-</u>	<u>40,450</u>
Total	<u>\$ 91,144</u>	<u>\$ 11,731</u>	<u>\$ 102,875</u>

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the City Court's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. Under state law, deposits, (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the City Court or the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties.

Deposit balances (bank balances) at December 31, 2007 were secured as follows:

Bank balances	<u>\$ 102,980</u>
Federal deposit insurance	<u>\$ 102,980</u>

As of December 31, 2007, the City Court's total bank balances were fully insured by the pledging financial institution's fiscal agent and therefore not exposed to custodial credit risk.

(4) Capital Assets

Capital asset activity for the year ended December 31, 2007 was as follows:

	Balance 1/1/2007	Additions	Deletions	Balance 12/31/2007
Governmental activities:				
Furniture, fixtures, and equipment	\$ 54,102	\$ 6,924	\$ -	\$ 61,026
Less: accumulated depreciation	<u>46,733</u>	<u>2,011</u>	<u>-</u>	<u>48,744</u>
Net capital assets	<u>\$ 7,369</u>	<u>\$ 4,913</u>	<u>\$ -</u>	<u>\$ 12,282</u>

Depreciation expense of \$2,011 was charged to the general government function.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

(5) Changes in Agency Fund Balances

A summary of changes in agency fund unsettled deposits follows:

	Fines and Restitution Fund	Civil Court Fund	Bond Fund	Total
Balance, January 1, 2007	\$ -	\$ 6,949	\$ 500	\$ 7,449
Additions	164,426	40,055	14,170	218,651
Reductions	<u>(164,426)</u>	<u>(37,443)</u>	<u>(12,500)</u>	<u>(214,369)</u>
Balance, December 31, 2007	<u>\$ -</u>	<u>\$ 9,561</u>	<u>\$ 2,170</u>	<u>\$ 11,731</u>

(6) Expenditures of the City Court Paid by the City of Oakdale

The Court is located in Oakdale City Hall. The City of Oakdale, as required by statute, pays the cost of maintaining and operating the City Court. These expenditures, except those noted in Note 7, are not included in the accompanying basic financial statements.

(7) On-Behalf Payments for Salaries and Benefits

GASB Statement No. 24 establishes accounting and financial reporting for on-behalf payments for fringe benefits and salaries. The following amounts were paid on behalf of the City Court for employee salaries and fringe benefits during 2007:

Revenue:

Allen Parish Police Jury	\$ 30,988
City of Oakdale	64,450
Judicial Branch of Louisiana	<u>37,478</u>
Total	<u>\$ 132,916</u>

In accordance with GASB Statement No. 24, these payments are included as intergovernmental revenues and expenditures in the accompanying financial statements.

(8) Pension Plan

Louisiana State Employees' Retirement System

On behalf of the Judge, the City Court contributes to the Louisiana State Employees' Retirement System (the System), a cost sharing multiple-employer, public employee retirement system (PERS), controlled and administered by a separate board of trustees. All state employees except certain classes excluded by statute become members of the System as a condition of employment unless they elect to continue as a contribution member in any other retirement system for

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

which they are eligible for membership. Elected officials and officials appointed by the governor may, at their option, become members of the System.

The System also provides retirement, death and disability benefits to plan members and beneficiaries. Benefits are established by state statute. The Louisiana State Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by writing the Louisiana State Employees' Retirement System, P.O. Box 44213, Baton Rouge, LA 70804-4213 or by calling (800) 256-3000.

Covered employees are required by state statute to contribute a percentage of their salary to the plan. The Court is required by the same statute to contribute a percent of their salary to the plan. The City Court contribution to the System for the years ended December 31, 2007, 2006, and 2005 were \$1,517, \$0, and \$0 respectively..

Municipal Employees' Retirement System of Louisiana

On behalf of eligible employees, other than the Judge, the City Court contributes to the Municipal Employees' Retirement System (the System), a cost sharing multiple-employer, defined benefit pension plan administered by a separate board of trustees. The System is composed of two district plans (Plan A and Plan B). Employees are members of Plan A.

All permanent employees working at least 35 hours per week who are not covered by another pension plan and are paid wholly or in part from municipal funds are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3% of their final average salary for each year of creditable service. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination.

The System also provides death and disability benefits to plan members and beneficiaries. Benefits are established by state statute. The Municipal Employees' Retirement System issues an annual publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Municipal Employees' Retirement System, 7937 Office Park Blvd., Baton Rouge, LA 70809 or by calling (225) 925-4810.

Under Plan A, members are required by state statute to contribute 9.25% of their annual covered salary to the plan. The City Court is required by the same statute to contribute an actuarially determined rate. The rate was 13.5% from January 1, 2007 to December 31, 2007. In addition, contributions to the System include $\frac{1}{4}$ of one percent of the taxes shown to be collectible by the tax rolls of each respective parish, except Orleans Parish. The tax dollars are divided between Plan A and Plan B based proportionately on the salaries of active members of each plan. The contribution requirements of plan members and the City Court are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Notes to Basic Financial Statements (Continued)

year. The City Court's contributions to Plan A of the System for the years ended December 31, 2007, 2006, and 2005 were \$16,101, \$7,752, and \$6,756, respectively.

(9) Risk Management

The City Court is exposed to various risks of loss related to torts, damage to, theft of and destruction of assets; errors and omissions, injuries to employees and the public; and natural disasters. The City Court is covered by the City of Oakdale's commercial insurance, including workers' compensation and employee health and accident insurance. No claims from these risks have exceeded commercial insurance coverage in any of the past three years.

REQUIRED SUPPLEMENTARY INFORMATION

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Budgetary Comparison Schedule
General Fund
Year Ended December 31, 2007

	Budgeted Amounts			Variance
	Original	Final	Actual	Positive (Negative)
Revenues:				
Fees, charges and commissions -				
Court costs, fees, and fines	\$ 62,451	\$ 62,451	\$ 52,082	\$ (10,369)
Intergovernmental	50,000	50,000	207,012	157,012
Interest income	62	62	767	705
Miscellaneous	<u>1,065</u>	<u>1,065</u>	<u>853</u>	<u>(212)</u>
Total revenues	<u>113,578</u>	<u>113,578</u>	<u>260,714</u>	<u>147,136</u>
Expenditures:				
Current-				
Contract services	10,648	10,648	11,291	(643)
Computer	228	228	2,568	(2,340)
Dues & subscriptions	2,822	2,822	828	1,994
Education	1,598	1,598	1,660	(62)
Equipment lease	701	701	2,528	(1,827)
Insurance	3,114	3,114	2,880	234
Library	1,932	1,932	2,458	(526)
Miscellaneous	290	290	314	(24)
Office	3,615	3,615	3,280	335
Payroll taxes	6,831	6,831	3,585	3,246
Postage	5,143	5,143	3,807	1,336
Professional fees	3,550	3,550	6,164	(2,614)
Retirement	2,405	2,405	17,618	(15,213)
Repairs & maintenance	3,557	3,557	5,812	(2,255)
Salaries	41,866	41,866	160,858	(118,992)
Supplies	5,299	5,299	9,785	(4,486)
Telephone	5,766	5,766	6,021	(255)
Travel	7,460	7,460	7,914	(454)
Uniforms	-	-	753	(753)
Capital outlay	<u>8,124</u>	<u>8,124</u>	<u>6,924</u>	<u>1,200</u>
Total expenditures	<u>114,949</u>	<u>114,949</u>	<u>257,048</u>	<u>(142,099)</u>
Excess of revenues over expenditures	(1,371)	(1,371)	3,666	(5,037)
Fund balance, beginning	<u>86,160</u>	<u>86,160</u>	<u>86,160</u>	<u>-</u>
Fund balance, ending	<u>\$ 84,789</u>	<u>\$ 84,789</u>	<u>\$ 89,826</u>	<u>\$ (5,037)</u>

OTHER SUPPLEMENTARY INFORMATION

OTHER FINANCIAL INFORMATION

FIDUCIARY FUNDS

Agency Funds

Fines and Restitution Fund -

To account for the receipt and disbursement of bonds, fines, and costs from criminal proceedings to the appropriate governmental entity.

Civil Court Fund -

To account for advance deposits in civil suits and the receipt and disbursement of civil docket fees, small claims fees, and garnishments.

Bond Fund -

To account for the collection of bonds, fines, and costs in criminal proceedings.

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana
Agency Funds

Combining Schedule of Assets and Liabilities
December 31, 2007

	<u>Fines and Restitution Fund</u>	<u>Civil Court Fund</u>	<u>Bond Fund</u>	<u>Total</u>
ASSETS				
Cash	<u>\$ -</u>	<u>\$ 9,561</u>	<u>\$ 2,170</u>	<u>\$ 11,731</u>
LIABILITIES				
Due to others	<u>\$ -</u>	<u>\$ 9,561</u>	<u>\$ 2,170</u>	<u>\$ 11,731</u>

CITY COURT OF OAKDALE AND
WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana
Agency Funds

Combining Schedule of Changes in Assets and Liabilities
Year Ended December 31, 2007

ASSETS	Fines and Restitution Fund	Civil Court Fund	Bond Fund	Totals
Balances, beginning of year as previously reported	\$ -	\$ 6,949	\$ 500	\$ 7,449
Additions:				
Deposits-				
Civil suits and garnishments	-	40,055	-	40,055
Fines and court costs	164,426	-		164,426
Cash bonds	-	-	14,170	14,170
Total additions	<u>164,426</u>	<u>40,055</u>	<u>14,170</u>	<u>218,651</u>
Total	<u>164,426</u>	<u>47,004</u>	<u>14,670</u>	<u>226,100</u>
Reductions:				
Deposits settled to:				
Allen Parish Clerk of Court	-	3,255	-	3,255
Allen Parish Police Jury	4,336	-	-	4,336
Allen Parish District Attorney	1,406	-	-	1,406
Allen Parish Sheriff	-	1,998	-	1,998
City of Oakdale	52,135	-	-	52,135
Indigent Defenders Board	22,819	-	-	22,819
Miscellaneous	3,589	10,679	12,500	26,768
Oakdale City Court	47,352	13,020	-	60,372
Other State Agencies	9,842	6,111	-	15,953
Town of Elizabeth	3,170	-	-	3,170
Ward Marshall	<u>19,777</u>	<u>2,380</u>	<u>-</u>	<u>22,157</u>
Total reductions	<u>164,426</u>	<u>37,443</u>	<u>12,500</u>	<u>214,369</u>
Balances, end of year	<u>\$ -</u>	<u>\$ 9,561</u>	<u>\$ 2,170</u>	<u>\$ 11,731</u>

KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Russell F. Champagne, CPA*
Victor R. Slaven, CPA*
P. Troy Courville, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*

Tynes E. Mixon, Jr., CPA
Allen J. LaBry, CPA
Albert R. Leger, CPA, PFS, CSA*
Penny Angelle Scruggins, CPA
Christine L. Cousin, CPA
Mary T. Thibodeaux, CPA
Marshall W. Guidry, CPA
Alan M. Taylor, CPA
James R. Roy, CPA
Robert J. Melz, CPA
Kelly M. Doucet, CPA
Cheryl L. Bartley, CPA, CVA
Mandy B. Self, CPA
Paul L. Delcambre, Jr., CPA
Wanda F. Arcement, CPA
Kristin B. Dauzat, CPA

Retired:
Conrad O. Chapman, CPA* 2006
Harry J. Clostio, CPA 2007

* A Professional Accounting Corporation

OFFICES

183 South Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141
Fax (337) 232-8680

113 East Bridge St.
Breaux Bridge, LA 70517
Phone (337) 332-4020
Fax (337) 332-2867

133 East Waddill St.
Marksville, LA 71351
Phone (318) 253-9252
Fax (318) 253-8681

1234 David Dr. Ste 203
Morgan City, LA 70380
Phone (885) 384-2020
Fax (885) 384-3020

408 West Cotton Street
Ville Platte, LA 70588
Phone (337) 363-2792
Fax (337) 363-3049

332 West Sixth Avenue
Oberlin, LA 70655
Phone (337) 639-4737
Fax (337) 639-4568

200 South Main Street
Abbeville, LA 70510
Phone (337) 893-7944
Fax (337) 893-7945

450 East Main Street
New Iberia, LA 70560
Phone (337) 367-9204
Fax (337) 367-9208

1013 Main Street
Franklin, LA 70538
Phone (337) 828-0272
Fax (337) 828-0290

WEB SITE:
WWW.KCSPAS.COM

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

The Honorable Judi Abrusely, Judge
City Court of Oakdale and Ward 5
of Allen Parish, Louisiana
Oakdale, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the City Court of Oakdale and Ward 5 of Allen Parish, Louisiana and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the City Court's compliance with certain laws and regulations during the year ended December 31, 2007 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedure engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$20,000 or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures made during the year ended December 31, 2007 for material and supplies exceeding \$20,000, or public works exceeding \$100,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of management as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided a listing of all employees paid.

Member of:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

Member of:
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

No employees obtained from management in agreed-upon procedure (3) were included on the listing obtained from management in agreed-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget.

6. Trace the budget adoption and amendments to the minute book.

The City Court is not required to record minutes. The budget is approved by the Judge at a public hearing.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. The City Court's expenditures exceeded appropriations by more than 5% and actual revenues failed to meet budgeted revenues by more than 5%.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:

- a. trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- b. determine if payments were properly coded to the correct fund and general ledger account;

All payments were properly coded to the correct fund and general ledger account.

- c. determine whether payments received approval from proper authorities;

Inspection of documentation supporting each of the six selected disbursements indicated approval from the proper authorities.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The City Court is not required to record minutes with an independently elected official.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits, which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records for the year to determine whether any payments have been made to employees, which may constitute bonuses, advances, or gifts.

We examined the payroll records for the year and concluded that no payments have been made to employees, which may constitute bonuses, advances, or gifts.

We were not engaged to and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. The results of our procedures disclosed one instance of noncompliance.

This report is intended solely for the use of management of the City Court and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kolder, Champagne, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
June 20, 2008

CITY COURT OF OAKDALE AND WARD 5 OF ALLEN PARISH, LOUISIANA
Oakdale, Louisiana

Summary Schedule of Current and Prior Year Findings
and Current Year Corrective Action Plan
Year Ended December 31, 2007

Ref. No.	Fiscal Year Finding Initially Occurred	Description of Finding	Corrective Action Taken	Corrective Action Planned	Name of Contact Person	Anticipated Completion Date
CURRENT YEAR (12/31/07) --						
Internal Control:						
N/A						
Compliance:						
07-1C	2007	The City Court was in noncompliance with LRS 39:1310-1311 of the Local Government Budget Act when total expenditures exceeded appropriations by more than 5% and revenues failed to meet budgeted revenues by more than 5%.	No	The City Court concurs with this finding. The City Court hired a financial consultant/CPA during the current fiscal year and will use their services in complying with the Local Government Budget Act.	Judge Judi Abrusely	12/31/08

PRIOR YEAR (12/31/06) --

Internal Control:

None

Compliance:

None

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)

(Date Transmitted)

Kolder Champagne, Slaven, & Co

183 S. Bendle Rd

Lafayette, LA 70508

(Auditors)

In connection with your review of our financial statements as of [date] and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/representations).

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [☒] No [☐]

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [☒] No [☐]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119. ✓

Yes ☒ No ☐

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [☒] No [☐]

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [☒] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [☒] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [☒] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [☒] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [☒] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

Judi F. H.

Judge 6-16-08 Date

Christy Stapleton

Clerk 6-16-08 Date

Date